

# MANAGING YOUR STUDENTS ACCOUNT JUST GOT EASIER WITH AUTO-PAY!

- Auto-Pay your student's account when it reaches a low balance
- At no cost to you
- Set up Auto-Pay to pull directly from a bank account or credit card

## Easy one time sign-up:

- Visit [www.mypaymentsplus.com](http://www.mypaymentsplus.com)
- Go to "My Account" and select "Payment Methods & Autopay"
- Select "Setup Autopay" and enter information



Create your free account  
today by visiting  
[www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com)



**STEP:**

**1**

Select: Register Now

Peace of mind at your fingertips

Delivering convenience for all your student's school payment needs. Never miss a beat with MyPaymentsPlus.

Register Now

**Search for School District**

Register

Search for School District

Select State \*  
 Pennsylvania (PA)

Select School District \*  
 Waldron Mercy Academy

Create Account

Enter your personal information. You will add students at a later step.

First Name \* Last Name \*

Email \*

Password \*

Confirm Password \*

By clicking Register, you agree to our Privacy Policy and Terms of Use.

Register

\*First time users will need to Create a User Name and Password. Following registration you will be directed to the Parent Home Page.

At the top of the parent home page, click My Account then Manage Students to add a student.

**STEP:**

**2**

Enter: Student ID and Student's Last Name

Manage Students

Add Student

Select State \*  
 Pennsylvania (PA)

Select District \*  
 Waldron Mercy Academy

Student ID \*

Student Id is required. Where to find Student ID?

Student's Last Name \*

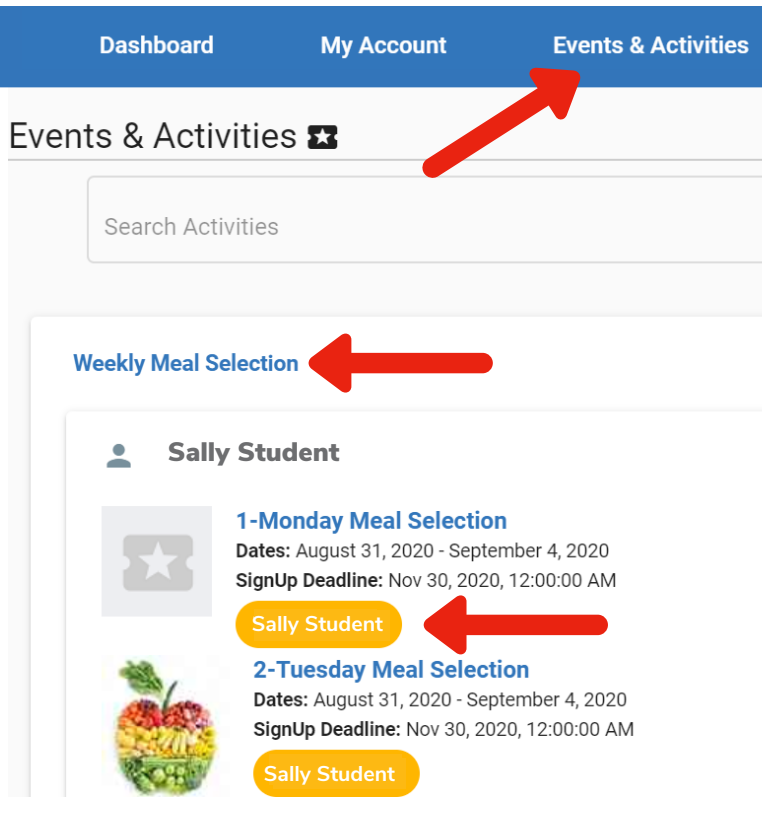
Last name is required.

Add Student

\*Not sure of your student's ID# - Contact our support team by clicking the "Need Help?" icon on the screen, or contact your cafeteria manager.

# Meal Pre-Orders Now Available to Waldron Mercy Academy Students!

Pre-order your student(s) meals this fall with MyPaymentsPlus.



## Steps to Pre-Order Meals:

1. Select the **Events & Activities** tab.
2. Select **Weekly Meal Selection**.
3. Select your students name.
4. Select the meals you would like to pre-order for that student and add to cart.
5. Once you have made your selections for each student, click **Checkout** to complete your order.

The activity you have chosen requires that you fill out the form below and click "Save" to add to your cart. To add multiple responses, click "Add Another" after completing each form.

Account Student First Name : Sally Student  
Account Last Name : smith  
Account Grade Level : 12

Would you like to receive meals this week for the selected student?

No  
 Yes

Current School for 2020-2021 School Year

Select what days you would like this student to receive lunch

Friday  
 Monday  
 Thursday  
 Tuesday



1

Checkout 

## Have Questions?

- 1-877-237-0946
- [support@mypaymentsplus.com](mailto:support@mypaymentsplus.com)
- online chat